



**NOTICE OF AWARD**

23 June 2023

**ALX OFFICE AND SCHOOL SUPPLIES TRADING**  
514-C Natividad St., Zone 8,  
Barangay 063, District 2, Pasay City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Various Office Supplies and Equipment for Local Youth Development Office** under **Purchase Request No. 100-23-02-444**, the Bids and Awards Committee resolved to recommend the award of the contract to **ALX OFFICE AND SCHOOL SUPPLIES TRADING** in the amount of **Three Hundred Ninety Two Thousand Seven Hundred Eighty Pesos (Php 392,780.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:                     **ROBERT A. GUILLERMO**                      
**Authorized Representative**  
**ALX OFFICE AND SCHOOL**  
**SUPPLIES TRADING**

Date:                     7/3/23